



Job Description: Manager – Strategy (CEO's Office)

Company: IKP Knowledge Park

Location: CEO's Office, Hyderabad (Genome Valley / Banjara Hills)

Reporting to: Chief Executive Officer (CEO)

Experience: 3 Years post undergrad/postgrad

About IKP Knowledge Park

IKP Knowledge Park (IKP) is a leading science park and incubator dedicated to advancing cutting-edge R&D in India. We have a pioneering legacy of more than two decades of nucleating and nurturing life sciences and engineering innovation. We focus on sectors like biotech, health tech, and agri-tech, helping innovators move from the lab to the real world. By partnering with government, industry, non-profits, academia and investors, we create a supportive environment for startups and SMEs to thrive and grow. Our work is centred at our 200-acre park in Genome Valley Hyderabad and our Bengaluru maker space (IKP EDEN at Koramangala, Bengaluru), reaching across India and the world through various innovation programs and services. We are at the cusp of next phase of growth which is founded in our belief that science and technology are key to shaping a better tomorrow through deep & expansive societal impact.

More at <<https://ikpknowledgepark.com/>>

The Role

IKP Knowledge Park is undergoing a strategic redesign to become a more agile, and network-centric innovation hub. To support this transition, the CEO's office is looking for a high-performing **Manager – Strategy**.

This is a unique, high-visibility role for an "all-rounder" who can act as the CEO's strategic right hand. You will bridge the gap between high-level market intelligence and ground-level execution. We need someone who can build a complex data model or a world-class Board deck in the morning, and transition into a community-building role at the Park in the afternoon. This role will give you the transition to a **high-octane career path**.

This role requires extreme agility, a flair for communication, and a "get-it-done" attitude.

Key Responsibilities

1. Market Intelligence & Strategic Visualization

- Conduct & drive rigorous market research on emerging trends in Biopharma, MedTech, and Deep-Tech to inform IKP's strategic bets & business development



- Translate raw data and complex concepts into high-impact visual stories, infographics, and "Board-ready" PowerPoint presentations.
- Assist the CEO in drafting strategic white papers, funding proposals, and internal roadmaps.

2. Stakeholder Engagement & Executive Support

- Accompany the CEO to high-stakes meetings with government officials, institutional partners, and corporate leaders; ensure meticulous follow-up and action-item tracking.
- Prepare briefing notes and background research for the CEO ahead of key speaking engagements or ecosystem deliberations.

3. Community Management & Event Orchestration

- Act as the go to person of the CEO's office within the Hyderabad campus;
- Drive community engagement by breaking down silos between resident companies & partners in the Park.
- Conceptualize and execute strategic events, townhalls, and "Talk Series" that build a vibrant, collaborative culture within the Park.

4. Special Projects

- Catalyse cross-functional "tiger teams" on urgent initiatives, such as the launch of the new Venture Studio or the build-out of the Regulatory vertical.

Qualifications & Experience

- **Educational Background:** An **Engineer (B.Tech/B.E.)** or a **Biotech Scientist (M.Sc./M.Tech)** or a **PhD**. We need someone with the technical depth to understand our engineering, bioscience & business of biotech with equal ease
- **Experience:** **3 years** of experience in management consulting, a founder's office, or a high-growth startup ecosystem or any high-octane organisation in the biotech/biomed arena.
- **Communication Flair:** Exceptional written and verbal communication. You must be able to write with clarity and speak with confidence.
- **The "PowerPoint Wizard":** Advanced expertise in data visualization and slide design. Your PPTs should look like they came from a top-tier global consulting firm (you can use AI agents!).
- **Analytical Prowess:** Ability to use data (Excel/BI tools) to identify patterns and drive decision-making.



The Ideal Profile: Attitude & Mindset

- **The Pragmatic All-Rounder:** You are equally comfortable with a spreadsheet and a microphone. No task is beneath you if it moves the CEO's & IKP's mission forward.
- **High Clock-Speed:** You can work under pressure and deliver high-quality outputs with minimal supervision.
- **Empathy & Social Intelligence:** You can build rapport with scientists, security guards, and senior Board members with equal ease.

To Apply: Please submit your resume and a **3-slide sample PPT** showcasing your ability to visualize a complex trend in the Indian life sciences ecosystem to Mr Raghavendra P, Chief Manager, Admin & HR <raghavendrap@ikpknowledgepark.com>.

This is a rolling advertisement. The position will be closed as soon as an appropriate candidate is hired.